



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

MARTINBOROUGH COMMUNITY BOARD

Agenda

NOTICE OF MEETING

An ordinary meeting will be held via audio visual conference on Thursday, 21 May 2020 starting at 7:00pm. Due to COVID-19 restrictions it is not possible for Martinborough Community Board to conduct this meeting with members and the public physically present. All participating members count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be recorded and made available on Council's YouTube channel via a link on our [website](#). A summary of the meeting will be made available on our website shortly following the meeting in accordance with [clause 47A of the Local Government Official Information and Meetings Act 1987](#).

MEMBERSHIP OF THE COMMITTEE

Mel Maynard (Chair), Aidan Ellims, Nathan Fenwick, Michael Honey, Cr Pam Colenso and Cr Pip Maynard.

PUBLIC BUSINESS

- 1. EXTRAORDINARY BUSINESS:**
- 2. APOLOGIES:**
- 3. CONFLICTS OF INTEREST:**
- 4. ACKNOWLEDGEMENTS AND TRIBUTES:**
- 5. PUBLIC PARTICIPATION:**
 - 5.1 None advised

6. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. COMMUNITY BOARD MINUTES:

- 7.1 Minutes for Approval: Minutes of the Martinborough Community Board meeting held on 27 February 2020. **Pages 1-7**

Proposed Resolution: *That the minutes of the Martinborough Community Board meeting held on 27 February 2020 be confirmed as a true and correct record.*

8. CHIEF EXECUTIVE AND STAFF REPORTS:

- 8.1 Income and Expenditure Report **Pages 8-14**
- 8.2 Financial Assistance Report **Pages 15-16**
- 8.3 Community Funding Arrangements Report **Pages 17-23**
- 8.4 Community Board Terms of Reference Report **Pages 24-39**

9. NOTICES OF MOTION:

- 9.1 None advised

10. CHAIRPERSON'S REPORT:

- 10.1 Chairperson Report **Pages 40-44**

11. MEMBER REPORTS (INFORMATION):

- 11.1 None advised

12. CORRESPONDENCE:

- 12.1 None



Minutes – 27 February 2020

- Present:** Mel Maynard (Chair), Aidan Ellims (to 7.59pm), Nathan Fenwick, Michael Honey and Cr Pip Maynard.
- In Attendance:** Mayor Alex Beijen, Euan Stitt (Group Manager Partnerships and Operations), Karen Yates (Policy and Property Coordinator) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 18 Kitchener Street, Martinborough on 27 February 2020 between 7.02pm and 10.10pm.
- Also in Attendance:** Martin Freeth, Conor Kershaw, Mate Higginson and Ian McSherry (Wellington Water).

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

MCB RESOLVED (MCB 2020/01) to accept apologies from Cr Colenso and Mr Ellims who needed to leave the meeting early.

(Moved M Maynard/Seconded Cr Maynard)

Carried

3. CONFLICTS OF INTEREST

Mr Fenwick declared a conflict of interest with the financial assistance application from Kuranui college in agenda item 8.6.

4. ACKNOWLEDGMENTS AND TRIBUTES

Members acknowledged the recent passing of Graham Stephenson and Graham Jacobson who have both given a lot to the Martinborough community.

5. PUBLIC PARTICIPATION

5.1 Martin Freeth – Martinborough Urban Trees: Community Planning Initiative

Mr Freeth spoke to matters relating to Martinborough trees, including their history, importance and planting initiatives. Mr Freeth spoke of the

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Board's vision statement to improve the natural environment and the ability of the Board to manage and apply funds and requested the Board take a leadership role in the area of trees.

5.2 Conor Kershaw – Business Precinct Re-designation

Mr Kershaw spoke on behalf of the Martinborough Business Association on the proposal to invigorate the Kitchener Street precinct by re-designating the termination of SH53 and consequently re-designating the road and public space. Mr Kershaw requested Council lead the project.

5.3 Mate Higginson – Trees and 150 years of Wharekaka Waihinga

Mr Higginson spoke on matters relating to trees, including planting options, and the need for a purpose, permission and maintenance.

Mr Higginson also spoke on matters relating to the 150th anniversary of Wharekaka Waihinga on 8 October 2020. Mr Higginson spoke of his ideas for 150 trees to be planted and to join Greytown in its Arbor Day celebrations. Mr Higginson sought ideas from the Board on how this milestone could be celebrated.

6. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

6.1 Martin Freeth – Martinborough Urban Trees: Community Planning Initiative

MCB NOTED:

Action 95: Investigate forming a Martinborough Tree Group with representatives from the community and the Martinborough Community Board, MCB.

6.2 Conor Kershaw – Business Precinct Re-designation

MCB NOTED:

Action 96: Obtain a copy of the Business Precinct Re-designation Proposal Paper from Ted Preston and submit this to the Planning and Regulatory Committee for formal consideration or referral to Council, R O'Leary.

6.3 Mate Higginson – Trees and 150 years of Wharekaka

The Tree Advisory Group of Greytown is conducive of discussing with Martinborough the potential of spreading Arbor Day celebrations.

MCB NOTED:

Action 97 – Request officers add '150 years of Wharekaka' as an agenda item for the foreseeable future and the public is invited to participate with ideas, H Wilson.

Action 98: Officers to investigate if 150 trees could be planted at Pain Farm Estate to celebrate 150 years of Wharekaka, E Stitt.

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7. COMMUNITY BOARD MINUTES

7.1 Martinborough Community Board Minutes – 5 December 2019

MCB RESOLVED (MCB 2020/02) that the minutes of the Martinborough Community Board meeting held on 5 December 2019 be confirmed as a true and correct record.

(Moved Cr Maynard/Seconded Ellims)

Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Pain Farm Report

Ms Yates spoke to matters as outlined in the Pain Farm Report and provided members with an update on the maintenance work. Ms Yates responded to questions on the temporary roof repairs, tradesmen and current tenancy. Members discussed visiting the interior of the homestead and cottage at the end of the current tenancy.

MCB RESOLVED (MCB 2020/03):

1. To receive the Pain Farm Report.

(Moved Ellims/Seconded Fenwick)

Carried

2. To agree to report to Council on the maintenance undertaken at Pain Farm since July 2019 and associated expenditure.

(Moved Fenwick/Seconded Ellims)

Carried

3. To agree that the Board recommends to Council Option 2 - separately rent the cottage for residential purposes as the preferred approach for the long-term future of the Pain Farm homestead, cottage and surrounds.

(Moved Ellims/Seconded Fenwick)

Carried

Mr Ellims left the meeting at 7.59pm.

8.2 Wellington Water Ruamahunga Findings on Martinborough Overflow Incident Report

Mr McSherry updated members on progress in progressing the recommendations of the report and noted Wellington Water is keen to make restorative justice.

Mr McSherry responded to questions on staff resourcing and training, the public health impact, testing on rivers and community reassurance. Queries from the community could be directed through Mr Stitt and Ms Wharram.

MCB RESOLVED (MCB 2020/04):

1. To receive the Wellington Water Ruamahunga Findings on Martinborough Overflow Incident Report.

(Moved Cr Maynard/Seconded Fenwick)

Carried

2. To note the recommendations being implemented by Wellington Water as outlined on pages 12-13 of the report in Appendix 2.

(Moved Cr Maynard/Seconded M Maynard)

Carried

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MCB NOTED:

1. Action 99: Provide the Martinborough Community Board with information about the work Wellington Water Ltd is undertaking on staff training and to confirm the drop in the level of the primary pond, E Stitt.
2. Action 100: Confirm what recent testing of the river Greater Wellington Regional Council has done at Pukio, E Stitt.

8.3 Officers' Report

Members provided feedback on the reporting. Work is underway to refresh the reporting and members would be consulted.

Members were updated on plans for consultation on the Spatial Plan and Martinborough South Growth Area.

Ms Mills presented on civil defence in the Wairarapa and suggested Board members can assist through championing household and personal preparedness, knowing the key messages of the presentation, turning up and supporting the running of the Community Emergency Hub in an emergency event, being clear who the emergency spokesperson is, and providing a link through a Board representative. Members noted Cr Colenso and Mr Ellims have expressed interest in providing this link. Ms Mills responded to questions on the potential of the old St Johns Ambulance building in the Martinborough Fire Station becoming a community hub and undertook to liaise further with members via email.

MCB RESOLVED (MCB 2020/05) to receive the Officers' Report.

(Moved Fenwick/Seconded Cr Maynard)

Carried

The meeting adjourned at 8.56pm.

The meeting reconvened at 8.58pm.

8.4 Action Items Report

Members reviewed the actions items, discussed further updates and noted a further action:

Action 101: Officers to report to the new Martinborough Community Board on options for a path on Roberts Street adjacent to Martinborough School, E Stitt.

MCB RESOLVED (MCB 2020/06) to receive the Action Items Report.

(Moved Honey/Seconded Cr Maynard)

Carried

8.5 Income and Expenditure Report

Members discussed the possibility of putting in doggy do bins around the town centre similar to that of Carterton.

MCB RESOLVED (MCB 2020/07):

1. To receive the Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
2. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 December 2019.

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(Moved Fenwick/Seconded Honey)

Carried

Action 102: Investigate pricing of the doggy do bins in Carterton so that options for Martinborough can be considered, E Stitt.

8.6 Financial Assistance Report

MCB RESOLVED (MCB 2020/08):

1. To receive the Applications for Financial Assistance Report.
(Moved Cr Maynard/Seconded Honey) Carried
2. To defer the decision on granting South Wairarapa Neighbourhood Support funding of \$200 to assist with the costs of a new promotional flag and collateral pending further discussions with South Wairarapa Neighbour Support on the service.
(Moved Honey/Seconded Fenwick) Carried
3. To grant Anglican Parish of South Wairarapa funding of \$600 to assist with the costs of the St Andrews Breakfast and Homework clubs over the 2020 school year.
(Moved Cr Maynard/Seconded Honey) Carried
4. To grant Kuranui College funding of \$500 to assist with the costs of first aid, safety and equipment balls and bags.
(Moved Honey/Seconded Cr Maynard) Carried
Mr Fenwick abstained from the vote
5. To grant Martinborough Music Festival Trust funding of \$500 to assist with the costs of the Martinborough Music Festival.
(Moved Fenwick/Seconded Honey) Carried
6. To defer a decision on granting Martinborough Netball Club funding of \$1,350 to support its junior girls club pending investigation of whether this funding fits with the Pain Farm Trust Lands Income Distribution policy.
(Moved Honey/Seconded Fenwick) Carried

Action 103: Investigate if the Waiyinga Centre venue fee could be waived for the Martinborough Music Festival.

8.7 Martinborough Wastewater Treatment Plant (WWTP) Community Liaison Group Report

MCB RESOLVED (MCB 2020/09):

1. To receive the Martinborough Wastewater Treatment Plant (WWTP) Community Liaison Group Report.
(Moved Fenwick/Seconded Cr Maynard) Carried
2. To appoint Mel Maynard as the Martinborough Community Board representative to the Martinborough WWTP Community Liaison Group.
(Moved Cr Maynard/Seconded Fenwick) Carried

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8.8 Community Funding Arrangements Proposal

Members considered the Community Funding Arrangements Proposal and discussed whether this should sit with Council rather than Community Boards and whether organisations should apply on an adhoc basis in case of a change of circumstances but agreed a draft MoU be prepared for consideration.

MCB RESOLVED (MCB 2020/10):

1. To receive the Community Funding Arrangements Proposal Report.
(Moved Cr Maynard/Seconded Fenwick) Carried
2. To agree that officers draft a joint funding MoU with Wairarapa Maths and other community boards for consideration at the next Martinborough Community Board meeting.
(Moved Honey/Seconded Cr Maynard) Carried

8.9 Community Board Terms of Reference

Members discussed the proposed power of recommendation relating to urban reserves, urban amenities and town main streets and sought clarification on the scope of urban.

The Civic Awards process would commence next year and is still evolving.

MCB RESOLVED (MCB 2020/11):

1. To receive the Community Board Terms of Reference Report
(Moved Cr Maynard/Seconded Fenwick) Carried
2. To defer a decision on recommending to Council the adoption of the Community Board Terms of Reference pending clarification on the scope of urban.
(Moved Honey/Seconded Cr Maynard) Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

There was no Chairpersons report.

11. MEMBER REPORTS

There were no member reports.

12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 10.10pm.

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Confirmed as a true and correct record

.....Chairperson

.....Date

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MARTINBOROUGH COMMUNITY BOARD

21 MAY 2020

AGENDA ITEM 8.1

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2019 – 31 March 2020.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2019 – 31 March 2020 is attached in Appendix 1.

The Income and Expenditure Statement for 1 July 2018 – 30 June 2019 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2019 – 31 March 2020

Appendix 2 - Income and Expenditure Statement for 1 July 2018 – 30 June 2019

Prepared By: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 – Income and Expenditure
Statement for
1 July 2019 – 31 March 2020**

Martinborough Community Board
Income & Expenditure for the Period Ended 31 March 2020

Income

Annual Plan 2019/20 allocation	28,053.00
Total Income 2019/20	28,053.00

Expenditure

Members' Salaries	12,892.38
Mileage reimbursements	111.00
Total Personnel Costs	13,003.38

General Expenses

31/7/2019	Survey Monkey	178.26
31/7/2019	Conference Expenses	40.87
12/08/2019	Pirinoa Hall	100.00
10/01/2019	Maisie Arnold-Barron	100.00
11/05/2019	Office Max	10.89
1/07/2020	Sundry expenses ex payroll	27.83
	Total General Expenses	457.85

Grants

6/09/2019	Epilepsy Foundation	Field Service Programme	500.00
11/09/2019	Bombora Events	Tora Bombora running costs	1,000.00
25/10/2019	Martinborough T	Fireworks	300.00
1/02/2020	Mad Caps	Christmas Parade	2,000.00
27/1/2020	Kuranui College	Matariki Celebration	1,000.00
20/12/2019	Waiwaste Martinborough	Fridge freezer	898.00
13/03/2020	Mad Caps	Music Festival	500.00
	Total Grants		6,198.00

Capital Expenditure

Total Capital Expenditure	-
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Total Expenditure	19,659.23
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Net Surplus/(Deficit) Year to Date	8,393.77
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LESS: Committed Funds

Salaries to 30 June 2020	Remaining balance	3,373.62
Mileage to 30 June 2020	Remaining balance	389.00
Student Rep Honorarium	Remaining balance	50.00
27/11/2017	Grant - MBA Basketball	500.00
27/2/2020	Grant - Anglican Parish	600.00
27/2/2020	Grant - Kuranui College	500.00
	Total Commitments	4,312.62

Current Year Surplus/(Deficit)	4,081.15
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PLUS: Balance Carried forward from previous year (excludes Swimming Pool funds)	6,881.14
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TOTAL FUNDS AVAILABLE	10,962.29
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Martinborough Community Board
Beautification Fund for the Period Ended 31 March 2020

Income		
	Annual Plan 2019/20 allocation	10,710.00
	Total Income 2019/20	10,710.00
Expenditure		
19/09/2019	Souness Developments Flag trax	9,000.00
24/10/2019	One Source Happy Holidays flag trax	948.50
	Total Capital Expenditure - Beautification	9,948.50
Total Expenditure		9,948.50
Net Surplus/(Deficit) Year to Date		761.50
LESS: Committed Funds		
13/03/2017	Waihinga Centre	30,000.00
27/11/2017	Bike racks including installation	450.00
12/03/2018	Water fountain (\$17,500 less 3,222.15 2018-19)	14,277.85
18/07/2019	Purchase of Flags for flagtrax (\$2,000 commitment)	1,051.50
	Total Commitments	45,779.35
Current Year Surplus/(Deficit)		(45,017.85)
PLUS: Balance Carried forward from previous year		52,564.77
TOTAL FUNDS AVAILABLE		7,546.92

Martinborough Community Board
Swimming Pools Fund for the Period Ended 31 March 2020

Income		
	Funds from Martinborough Swimming Club	17,678.80
	Total Income 2019/20	17,678.80
Expenditure		
	Total Expenditure	-
Net Surplus/(Deficit) Year to Date		17,678.80
LESS: Committed Funds		
6/06/2019	Outdoor Clock	250.00
22/08/2019	Fred Cooper Estate	3,000.00
	Total Commitments	3,250.00
TOTAL FUNDS AVAILABLE		14,428.80

**Appendix 2 - Income and Expenditure
Statement for**

1 July 2018 – 30 June 2019

Martinborough Community Board		
Income & Expenditure For the Period Ended 30 JUNE 2019		
	INCOME	
	Balance 1 July 2018	7,861.03
	Annual Plan 2018/19	27,639.00
	Funds from Martinborough Swimming Club	17,678.80
	TOTAL INCOME	53,178.83
	EXPENDITURE	
	Members' Salaries	15,948.84
	Mileage reimbursements	0.00
	Total Personnel Costs	15,948.84
30/06/2018	AP Local Governmen CBEC levy for 2018/19	216.68
13/07/2018	Survey Monkey	101.74
20/07/2018	Wood and Screws for Anzac project	84.70
24/10/2018	OfficeMax Stationery	3.94
31/10/2018	AP Magic in Martin Christmas event in Mbo Square-MCB grant	1,000.00
27/11/2018	Student Member	250.00
15/02/2019	AP NZ Community Bo CB conference 2019 L Cornelissen	656.52
20/02/2019	AP House of Travel L Cornelissen Wn-NP-WN 11/4/19	188.70
13/04/2019	AP The Devon Hotel MBO CB 19 Conference L Cornelissen	318.26
	Total General Expenses	2,820.54
29/08/2018	AP Bombora Events MCB grant 2018 Festival in tora Jan 19	500.00
29/08/2018	AP Life Education Trust - Deliver life skills mobile classroom pgm	500.00
29/08/2018	AP Martinborough Squash Club - Leaf protection system in gutters	1,000.00
29/08/2018	AP Martinborough Toy library Software to online version with website	300.00
29/08/2018	AP Citizens Advice Towards costs with running service	350.00
31/10/2018	AP Traffic Safe Ne TMP ref 241017004 Mbo Madcaps Xmas parad	400.00
12/12/2018	AP Traffic Safe Ne Madcaps Xmas parade 2018	950.00
25/03/2019	Martinborough Community Garden operating costs	800.00
26/03/2019	Wairarapa Rape and Sexual Abuse Collective: say no to rape campaign	200.00
25/03/2019	AP Martinborough M Student Workshops/Open Rehearsals	1,000.00
13/06/2019	AP Hooper N MCB Grant - June 2019	500.00
13/06/2019	AP Maths Wairarapa Costs for running 'Matharapa'	300.00
21/06/2019	AP Martinborough B CCTV Camera Project	1,000.00
26/06/2019	AP Masterton Safe MBO Celebrations & MBO Community Connect	80.02
27/05/2019	AP South Wairarapa Equipment for Homework & Breakfast Club	600.00
26/10/2018	GL Correction MadCaps Mbo xmas	250.00
	Total Grants	8,730.02
	TOTAL EXPENDITURE	27,499.40
	Capex Spending	
	Dog Poo Bin - Palliser Walkway	1,119.49
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE (inc Mbo Swimming club funds)	24,559.94
	LESS: COMMITMENTS	
	Salaries to 30 June 2019	236.16
	Mileage to 30 June 2019	500.00
	Student rep honorarium \$50 per meeting - remaining balance from \$400 (8 Meetings)	150.00
27/11/2017	Martinborough basketball backboards and posts	500.00
6/06/2019	Hire of Pirinoa Hall for MCB Meeting - to be donated to Pirinoa Hall as uninvoiced	100.00
6/06/2019	South Wairarapa Kahui Ako (if balance of funds achieved for Matariki @Hau Ariki Marae	1,000.00
6/06/2019	Large outdoor clock for Mbo Swimming Pool	250.00
6/06/2019	from 2019/20 budget for fireworks event in November	300.00
	Total Commitments	2,736.16
	BALANCE TO CARRY FORWARD	21,823.78

Martinborough Community Board		
Beautification fund For the Period Ended 30 JUNE 2019		
	Balance 1 July 2018 - Beautification	45,076.92
	Annual Plan 2018/19 - Beautification	10,710.00
	TOTAL INCOME	55,786.92
8/02/2019	Comm Board Corrections Water Fountain urban Effect	3,222.15
	Total Beautification	3,222.15
	TOTAL EXPENDITURE	3,222.15
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	52,564.77
	<u>LESS: COMMITMENTS</u>	
13/03/2017	Waihinga Centre	30,000.00
27/11/2017	Bike racks including installation	450.00
12/03/2018	Water fountain	14,277.85
12/12/2018	FlagTrax System (50% of costs - remaining 50% to be funded by SWDC)	7,000.00
	Total Commitments	51,727.85
2019-2020		
18/07/2019	Flagtrax system	2,000.00
18/07/2019	Purchase of Flags	2,000.00
		4,000.00
	BALANCE TO CARRY FORWARD	836.92

AGENDA ITEM 8.2

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from South Wairarapa Neighbourhood Support for funding of \$200 to assist with costs of a new promotional flag and collateral.*
3. *Consider the application from Martinborough Netball Club for funding of \$1,350 to support its junior girls club.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget. Applications will be provided to members in confidence.

Applicant	Amount Requested
South Wairarapa Neighbourhood Support	\$200
Martinborough Netball Club	\$1350

2. Criteria

The criteria of the grant are:

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations that will be fully accountable for any grants received.
2. Successful applicants are required to draw down grants within 6 months of the award and expend grants received within twelve months of payment being made. Any extension must be approved by MCB.

3. Successful applicants must provide a quarterly report to the MCB detailing progress, with a final report, including evidence of the grant expenditure (copies of invoices or receipts), to be provided within 3 months of a grant being expended.

4. The MCB Strategic Grant application form must be completed in full and include the latest financial statements for the applicant. MCB may also request further detailed financial analysis for larger grant applications (\$1,000 or higher).

5. Applications for strategic grants must reach Council by the stated close date.

6. The maximum grant available will be equal to the available grant pool unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).

7. Grant applications may be considered at other times of year at the discretion of the MCB if exceptional circumstances are deemed to exist.

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
South Wairarapa Neighbourhood Support	No outstanding accountability forms
Martinborough Netball Club	No outstanding accountability forms

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Katrina Neems, Chief Financial Officer

MARTINBOROUGH COMMUNITY BOARD

21 MAY 2020

AGENDA ITEM 8.3

COMMUNITY FUNDING AGREEMENTS

Purpose of Report

To present draft funding partnership agreement with Wairarapa Maths Association for consideration by the Board.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Funding Agreements Report.*
2. *Approve the funding partnership agreement with Wairarapa Maths Association.*

1. Background

Community Boards are provided with an annual budget which may be used to support non-profit organisations benefitting the community through the provision of a community board grant.

Some organisations have applied to the Martinborough Community Board each year for the same purpose, which the Community Board has chosen to support. On 27 February 2020, the Board was presented with a proposal to enter into a funding partnership agreement with community organisations that the Community Board supports on an ongoing basis. From a review of all grants over the past five years, one organisation was identified as strong candidates –Wairarapa Maths Association.

2. Discussion

On 27 February 2020, the Board agreed that that officers prepare a draft a joint funding MoU with Wairarapa Maths Association and the other community boards for consideration at the next (MCB 2020/10).

2.2 Proposed terms of partnership agreements

The proposed agreement with Wairarapa Maths is a grant of \$900 each year (\$300 to be paid from each board) to assist with the costs of the annual Wairarapa Maths competition. The value of the grant from 2015 to 2017 was \$200, increasing to \$300 in 2018 and 2019. The draft agreement is presented in Appendix 1.

The proposed term of the agreement is to the end of the 2019-2022 triennium. This gives the newly elected board the opportunity to review the arrangements and decide whether the agreements are still fit for purpose.

The proposed agreement requires an accountability form to be completed within three months of the funds being expended. It is proposed they may submit a joint accountability form to all three boards.

2.1 Options

The Board may either approve the draft agreement as presented or provide feedback and suggestions for further changes.

2.2 Legal implications

The draft agreement formalises this arrangement through a written Memorandum of Understanding (MoU). The terms of the MoU set out that the relationship between the parties should not be construed as creating a legal relationship or partnership or joint venture.

The proposed agreement recommends both parties agree this is an ongoing relationship for the term of the triennium and any disputes would be worked through in good faith.

2.3 Financial Considerations

The grant would be funded from the Community Board budget and show as a commitment in the Income and Expenditure Statements.

2.4 Consultation

Wairarapa Maths Association has reviewed the draft agreement.

The draft agreement is a combined agreement between all three community boards. Greytown and Featherston Community Boards will be presented with the draft agreement for consideration at their May meetings.

3. Conclusion

The Board is asked to review the draft agreement, provide feedback or approve the agreement as presented.

4. Appendices

Appendix 1 – Draft agreement with Wairarapa Maths Association

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Katrina Neems, Chief Financial Officer

Appendix 1 – Draft agreement with Wairarapa Maths Association



**GREYTOWN
COMMUNITY BOARD**
Kia Reretahi Tātau



**FEATHERSTON
COMMUNITY BOARD**
Kia Reretahi Tātau



**MARTINBOROUGH
COMMUNITY BOARD**
Kia Reretahi Tātau

AGREEMENT FOR THE PARTNERSHIP

DRAFT

BETWEEN

SWDC COMMUNITY BOARDS

AND

WAIRARAPA MATHS ASSOCIATION

1 MAY 2020

PARTNERSHIP AGREEMENT

**Between: Greytown Community Board, Featherston Community Board and
Martinborough Community Board (SWDC Community Boards)**

And: Wairarapa Maths Association (WMA)

Terms of partnership agreement

1. Introduction

- 1.1. This Memorandum of Understanding acknowledges the partnership between the South Wairarapa District Council (SWDC) Community Boards (Greytown Community Board, Featherston Community Board and Martinborough Community Board) and Wairarapa Maths Association (WMA) and formalises their respective roles.
- 1.2. It provides the basis for an ongoing partnership between WMA and the SWDC Community Boards through to the end of the 2019-2022 triennium.
- 1.3. The SWDC Community Boards recognise that WMA may have separate accountabilities to other funders and sponsors for matters that are not covered in this agreement.
- 1.4. The parties to this agreement agree that the relationship between them should not be construed as creating a legal relationship of partnership or joint venture.

2. SWDC Community Board Responsibilities

- 2.1. SWDC Community Boards are provided with an annual budget which may be used to support non-profit organisations benefitting the local community through the provision of a community board grant.
- 2.2. Each Community Board assess applications and decides which organisations to fund in accordance with its own agreed criteria.
- 2.3. A community board grant of \$300.00 shall be paid by each of the three SWDC Community Boards to WMA annually, providing a collective grant of \$900.00 annually, on a multi-year basis to the end of the term in accordance with clause 4.1.
- 2.4. The money shall be paid to WMA annually in July following email notification from WMA that the event will be taking place and the proposed date of the event.

3. Wairarapa Maths Association Responsibilities

- 3.1. To provide an annual Maths competition for Wairarapa students in year 5 – year 10, with invitations to attend extend to all schools in the Greytown, Featherston and Martinborough wards.
- 3.2. To notify SWDC via email that the event will be taking place and the proposed date of the event.
- 3.3. To inform SWDC if the annual Maths competition does not go ahead.
- 3.4. To submit one grant accountability form within three months of the completion of each funded competition.

4. Term

- 4.1. The term of this MOU is to the end of the 2019-2022 triennium, unless terminated in accordance with clause 5.1.

5. Termination

- 5.1. Termination may occur by mutual agreement between the parties.
- 5.2. Both parties recognise this is an ongoing relationship and any disputes will be worked through in good faith.

Dated this _____ day of _____ 2020

Signed:

.....

ANN RAINFORD, CHAIR, GREYTOWN COMMUNITY BOARD

DRAFT

.....

MARK SHEPHERD, CHAIR, FEATHERSTON COMMUNITY BOARD

.....

MEL MAYNARD, CHAIR, MARTINBOROUGH COMMUNITY BOARD

.....

MIKE VAN WOERKOM, for and on behalf of

WAIRARAPA MATHS ASSOCIATION

AGENDA ITEM 8.4

COMMUNITY BOARD TERMS OF REFERENCE

Purpose of Report

For community boards to review the revised Community Board Terms of Reference (TOR) and recommend to Council its adoption.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Terms of Reference Report.*
2. *To recommend to Council the adoption of the Community Board Terms of Reference.*

1. Executive Summary

Mayor Beijen has stated a desire to review community board delegations with a view to enhancing these delegations. Section 32 (6) of the Local Government Act 2002 states that *“a territorial authority must consider whether or not to delegate to a community board if the delegation would enable the community board to best achieve its role.”*

In February, the community boards were asked to review the Community Board TOR, particularly the revised delegations, and recommend adoption to Council. During this review further clarification and some minor amendments were requested by the Martinborough and Greytown Community Boards before proceeding with making a recommendation to Council. The proposed TOR have been revised to reflect this feedback. Community boards are now being asked to review the changes and recommend to Council the adoption.

2. Discussion

The proposed Community Board TOR are included in Appendix 1. The proposed TOR include the power to make decisions with respect to the naming of roads; discretionary and beautification funding. Following feedback from community boards the civic awards power has been removed from the proposed TOR as while it is intended Community Boards will have involved in civic awards, officers need to undertake further work before specifying the delegation. Community Boards will be involved in reviewing the process once this work has been progressed.

The scope of the power to make recommendations about the beautification or development of reserves, amenities and main streets has been extended out from urban reserves and urban amenities to all reserves and amenities following feedback from the community boards. The delegation specifies that consultation with officers is necessary to ensure that statutory requirements and Council policies and plans are considered.

The revised proposed TOR also clarifies who the 'Council' is under 'Raising Concerns' as clarification was sought whether this referred to SWDC staff or elected members. The TOR have also been amended to clarify the role of Community Boards in interacting with WREMO.

2.1 Options

The Community Board may either adopt the TOR as it is presented or provide feedback and suggestions for further changes.

2.2 Legal Implications

In considering this report Council and community boards are complying with s32(6) of the LGA 2002.

The proposed delegations to the community boards are powers that may be delegated by Council.

2.3 Financial Considerations

Financial considerations in relation to civic awards will be worked through with community boards once officers have progressed work that allows the delegation to be specified. There are no other financial implications.

2.4 Existing Policy

The Naming of Public and Private Roads and Rights of Way Policy will need to be amended to reflect the proposed delegations.

The Pain Farm Estate Policy is incorrectly titled 'Pain Farm Trust Lands Income Distribution Policy' and is due for review. The TOR includes the proposed new title of the Policy.

2.5 Council Committee TOR Review

It is expected that Council committee TOR documents will be reviewed after the adoption of a new annual plan document. SWDC committees have recommendation powers only which is appropriate given legacy projects approved by a former Council. Recommendation powers will remain in place until the current Council has adopted a new Annual Plan.

3. Conclusion

Community boards are asked to consider the delegations as proposed, provided feedback and a recommendation to Council to adopt the TOR.

4. Appendices

Appendix 1 – Community Board Terms of Reference

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1 – Community Board Terms of Reference



TERMS OF REFERENCE FOR SOUTH WAIRARAPA DISTRICT COUNCIL COMMUNITY BOARDS

1. Purpose

To outline the roles, responsibilities, and expectations for the South Wairarapa district community boards.

2. Overview

Community boards provide an important conduit between the Council and the community. To do this they must engage with their communities of interest and put in place mechanisms and protocols to ensure the regular exchange of information with the Council and the broader community.

Community boards can help set the strategic direction for their communities. They provide core local representation and work in partnership with the community.

One of the key differences between the Council and a community board is that a community board advocates for its specific community while the Council must balance the needs of and make decisions in the interest of the whole district.

Community board members are elected under the Local Electoral Act 2001 or appointed by the local authority under that same Act. A community board is not a committee of the relevant territorial authority.

2.1 Definition of a Community

Each community board represents their corresponding ward. This includes the town and the rural area within that ward. A map of the ward boundaries is included as Appendix One.

2.2 Working with Community Groups

There are many people who are interested in the Council reserves and amenities in their area. These people often want to form or be part of community groups to provide ideas and do work on those assets. Community boards play an important role in identifying how a community group can best contribute to the management of a reserve and amenity. Suggestions on working with community groups are in Appendix Three.

3. Role

The purpose of local government is to promote the social, economic, environmental, and cultural well-being of communities, in the present and for the future.

Community boards are a key component of local government in the South Wairarapa and have a role in contributing to and supporting that purpose. Community boards are also a way for local government to help achieve its other purpose which is to enable democratic local decision-making and action by, and on behalf of, communities.

The specific role of a community board as outlined in the Local Government Act Pt 4, 52 a to f is to:

- represent, and act as an advocate for, the interests of its community; and
- consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- maintain an overview of services provided by the territorial authority within the community; and
- prepare an annual submission to the territorial authority for expenditure within the community; and
- communicate with community organisations and special interest groups within the community; and
- undertake any other responsibilities that are delegated to it by the territorial authority.

Community board chairs, and in some cases community board members, will be members of other council committees as determined by the Mayor or Council.

4. Delegations

South Wairarapa community boards have the following powers of recommendation:

- To consult with officers and make recommendations to the Assets and Services Committee on beautification or development matters relating to ~~urban~~ reserves, ~~urban~~ amenities and town main streets.
- To make recommendations to Council on the governance of the Pain Farm Estate, and on the distribution of income from the Pain Farm Estate in accordance with the Pain Farm Estate Policy (Martinborough Community Board only).

South Wairarapa community boards have the following powers of delegations:

- The delegation to name and to alter the name of any road (including private roads and rights of way) under section 319A of the Local Government Act 1974 and in accordance with Council policy
- The delegation for discretionary spend on projects and community grants.
- The delegation for determination of priorities for town beautification and expenditure of the town beautification fund.

Commented [SC-CA1]: The current Policy is titled 'Pain Farm Trust Lands Income Distribution Policy' and needs renaming as Pain Farm is not a Trust. The proposed name would allow the policy to be developed to cover both the farm and the dwellings, governance and income distribution. This work is due to be undertaken, and to avoid rework of this TOR it is recommended that the new Policy title be included here.

• ~~To run a ward based civic awards application and ceremony process~~

Commented [SD2]: It is intended that Community Boards will have involvement in Civic Awards but officers need to undertake further work on Civic Awards before specifying the delegation. Community Boards will be involved in reviewing the process once this work has been progressed.

To ensure the appropriate process is followed for approval of projects that fall within those delegations, contact will be through the community board Chairs to the Chief Executive Officer.

5. Responsibilities

A community board's role is mainly advocacy, but it also has powers to make some decisions about issues within its boundaries. Community boards can make submissions to Council and other statutory agencies. They control local funds for making grants to individuals and groups for community purposes.

South Wairarapa community boards have some responsibilities and delegations relating to urban reserves, urban amenities, and town main streets and have a key role to play with the community groups associated with those reserves and amenities.

Community boards can also advocate and be involved in matters outside of Council responsibilities. They can provide a point of contact for people seeking to improve and support their community and may identify and support community development projects.

6. Fulfilling the Roles and Responsibilities

The Terms of Reference does not prescribe the mechanisms and protocols for the community boards fulfilling their roles and responsibilities. It is up to each community board to determine how they can best achieve meaningful engagement with the community and the Council. It will vary depending on the specific matter that is being considered and the decisions that are being made. Some ideas are provided in Appendix Two.

7. Accountability and Reporting

- A chairperson may provide recommendations and reports to meetings as per standing orders.
- There is an opportunity for a community board member (normally the chair) to provide an update to Council on community board matters at all ordinary Council meetings. This report may be written or verbal.

8. Raising Concerns

Where a person has a concern about whether the community board is acting in accordance with its Terms of Reference they should raise the matter with the community board in the first instance. If they feel their concerns have not been addressed, they should raise the matter with the Chief Executive if it is a management matter or the Mayor if it is a governance matter.

9. Operating Model

9.1 Meetings

9.1.1. Membership

- Four ward members elected by the community.
- Two councillors appointed by the Council.

9.1.2. Chairperson

An elected member elected by community board members.

9.1.3. Quorum

Three members will constitute a quorum.

9.1.4. Timing and Frequency

6-weekly, dates as per an adopted schedule of meetings. Extraordinary meetings may be held on occasions.

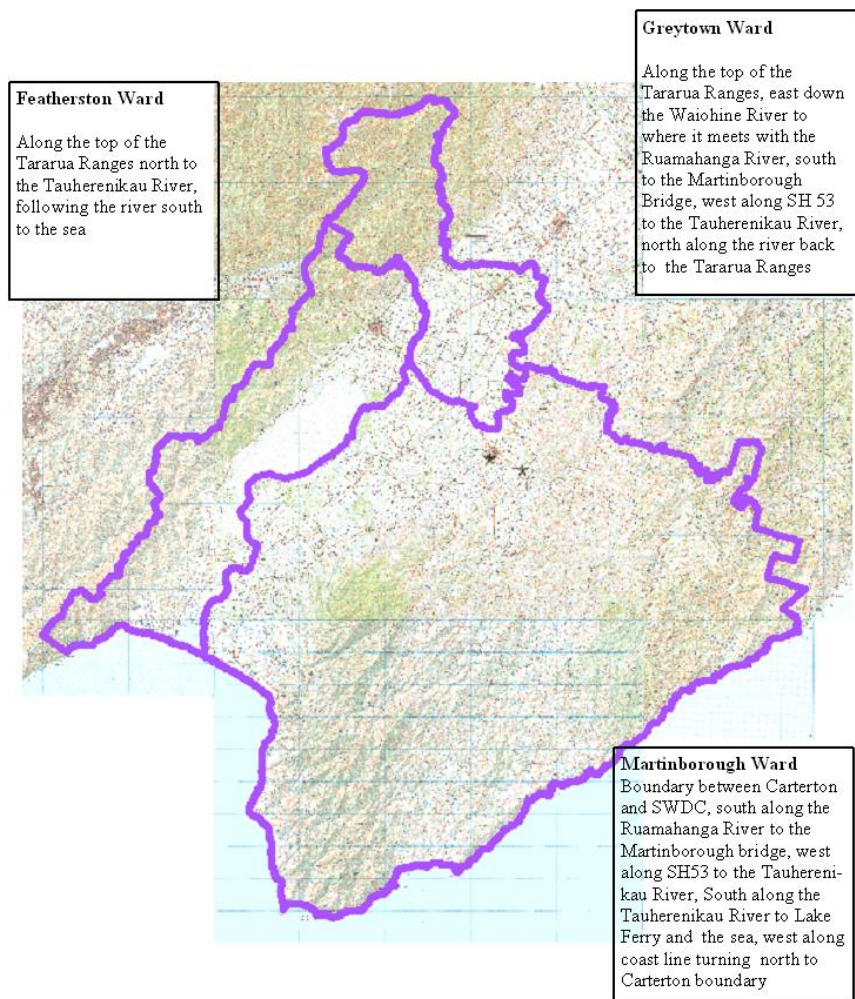
9.1.5. Meeting Order

Conducted in accordance with Standing Orders and the Local Government Official Meetings and Information Act 1987.

9.1.6. Secretariat

The Chief Executive will provide secretariat services for all formally notified meetings.

APPENDIX ONE – WARD BOUNDARIES



APPENDIX TWO – HOW COMMUNITY BOARDS CAN FULFIL THEIR ROLES AND RESPONSIBILITIES

1. Engagement – Communicate, Collaborate, Coordinate

To adequately fulfil the role community boards need to engage with their communities. Engagement is an ongoing and dynamic process. It is great to use existing networks and opportunities and is also important to identify and try and engage with the “silent majority” – people who usually don’t get involved in local matters or networks.

Community boards may wish to find ways to better represent and engage with youth in their communities. These people have the greatest stake in the future of the district but are often the most disaffected or disengaged from local government processes.

2. Working with Community Groups

Community boards have a key role to play with the community groups associated with Council reserves and amenities. They can help ensure that any work the community group does, supports the approved strategic and operational objectives for that reserve or amenity. Community boards can help connect people to relevant community groups. They may also identify where it is useful to consolidate several groups working on the same reserve to minimise any confusion or overlap.

3. Discretionary Spend

The community boards are allocated money each year for discretionary spending. The community Boards decide how this money is spent within the community. It may be spent on projects relating to Council reserves and amenities, on the main street, or on other matters.

4. Long Term Plan and Annual Plan Process

Community boards can identify the priorities for their community and prepare a submission to the Annual Plan process. Any submission made should be approved at a formal meeting of the community board before being submitted. The community board can maintain an interest in the progress of relevant projects that are included in the Annual Plan. community board Chairs will be members of the Long Term Plan/Annual Plan Working Party.

5. Community Strategic Plans and Town Centre Plans

Community boards may develop a strategic plan identifying priorities for the improvement of their community. The plan may include Council and non-Council related matters.

6. Responding to Operational Matters and Identifying Unplanned Works

If matters arise during the year in urban reserves or with urban amenities that need attention, the community board chair can identify these to Council officers. Where they are minor matters community board members should contact "Get it sorted" on the Council website.

For more significant issues that may require additional spending the community board should discuss the matter and agree at a meeting that the matter be referred to Council staff or Council (if appropriate). Council and/or staff will consider how the request can be balanced with other priorities or demands identified across the district and if there is sufficient budget to get the work done.

7. Civil Defence Emergency Management

Although there is no formal role for community boards in an emergency event, community board members may have useful knowledge about their community and existing networks, and may also be able to respond as individuals (if available) in the case of a natural disaster. ~~If community boards choose to take an active role w~~With regards to building resilience and preparedness in the community, community boards ~~may choose to~~ need to work alongside the Wellington Region Emergency Management Office (WREMO) to assist.

APPENDIX THREE – COMMUNITY BOARDS WORKING WITH COMMUNITY GROUPS

1. Working with Community Groups

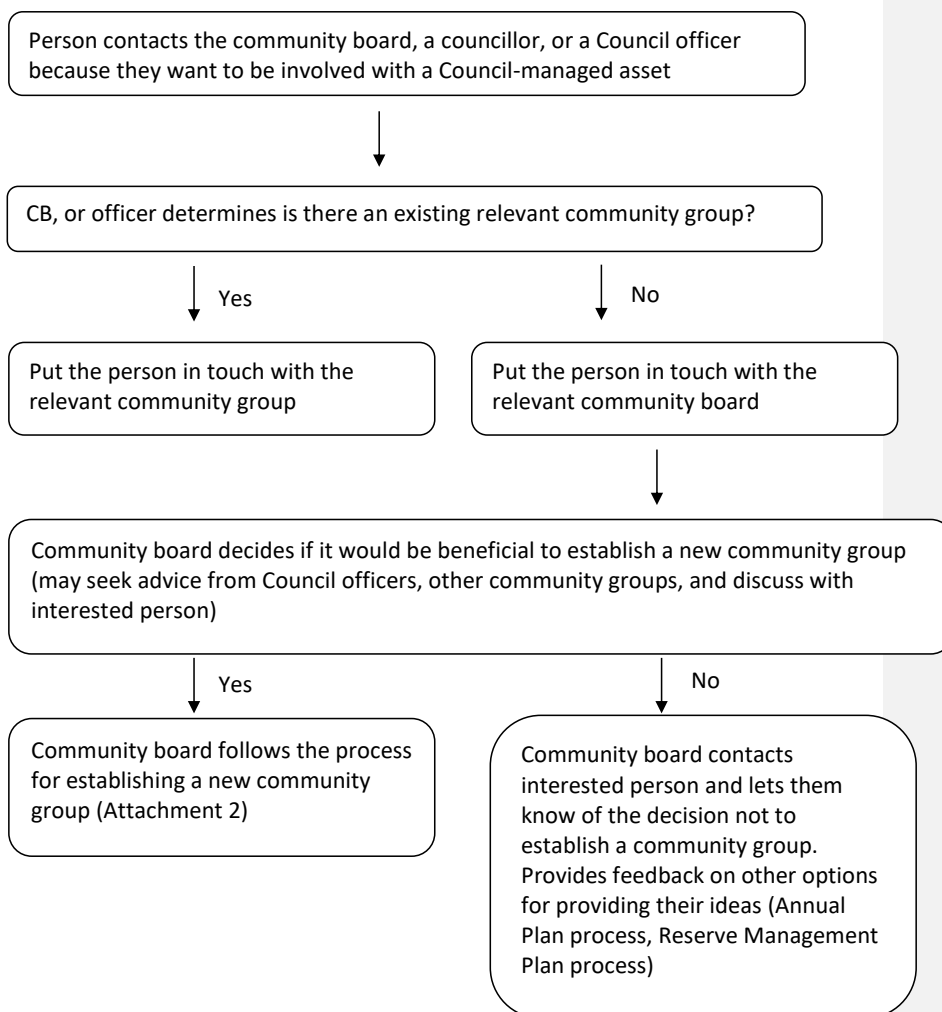
Below are some suggestions on how community boards and community groups can effectively work together. Generally, these suggestions relate to reserves and facilities owned and managed by the Council.

There are lots of people with enthusiasm, energy, and interest in Council reserves and amenities. Unclear working relationships can cause frustrations for community groups, elected representatives, and council officers.

Attachment 1 shows how people can make the most of the energy and enthusiasm of volunteers within the structure and requirements of local government. The steps are explained in more detail below.

Attachment 2 provides a basic term of reference for the community group and memorandum of understanding between the community group and the community board.

ATTACHMENT ONE – PROCESS FOR A PERSON WHO WANTS TO BE INVOLVED WITH A COUNCIL MANAGED ASSET



ATTACHMENT TWO – ESTABLISHING A NEW COMMUNITY GROUP OR CONSOLIDATING EXISTING COMMUNITY GROUPS

Once a community board has decided that a community group should be established for a Council-managed asset they should work through this form to make sure the key issues have been addressed. This form serves as a basic term of reference for the community group and memorandum of understanding between the community group and the community board. This copy of the form includes instructions for filling it in (shaded). A blank copy follows.

Name:	For consistency and to avoid any confusion, groups will be called “Friends of” or “.....working group” or “.....community group”. The term subcommittee, advisory committee or committee will be avoided.
Purpose:	Explain in a few sentences. It may include advocacy, engagement, on-the-ground works, expertise. Perhaps refer back to the community board’s strategic plan or specific reserve management or development plans. For example – To support the implementation of the Park development plan and
Point of contact:	Name, email address, postal address
The point of contact will:	<ul style="list-style-type: none"> - work with the community board and members of the community group to identify priorities for the community group for the coming year - provide a written update to the community board on progress on priorities at least once during and at the end of the year - provide feedback to the community board prior to the Annual Plan process - Welcome other members of the community to be part of the community group - Let members of the group know where responsibility for decision-making in relation to different projects. [For example there are some decisions that need to be made by Council, others that have been delegated to community boards, and some decisions that can be made by Council officers. It is important that these requirements are understood and implemented].
The Community Board will:	<ul style="list-style-type: none"> - Seek the views of the community group when preparing a strategic plan - Seek feedback from the community group prior to preparing their submission as part of the Annual Plan process - Maintain an overview of the work of the community group to ensure it is aligned with the community board and Council’s strategic and operational objectives. [This does not mean CB members will need to have a permanent representative on the group or attend every working bee] - Provide advice and guidance to the group about Council processes, delegated responsibilities, and any other relevant requirements. [Community board members will direct the community group to or will seek advice from staff for answers to any operational requirements]

Adopted: 10 August 2011
Review: August 2021

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A/1200

Review:	This agreement will be reviewed every two years to ensure it continues to be relevant and it is up to date.
Signed on behalf of the community group:	
Signed on behalf of the Community Board:	

*Adopted: 10 August 2011
Review: August 2021*

**ESTABLISHING A NEW COMMUNITY GROUP OR
CONSOLIDATING EXISTING COMMUNITY GROUPS
FORM**

Name:	
Purpose:	
Point of contact:	
The point of contact will:	
The Community Board will:	
Review:	
Signed on behalf of the community group:	
Signed on behalf of the Community Board:	

*Adopted: 10 August 2011
Review: August 2021*

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AGENDA ITEM 10.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the Chairperson Report.*
2. *Make suggestions for adjustments as deemed necessary*
3. *Approve the Martinborough Community Board's submission to the Council's Annual Plan 2020/21.*

1. Topic 1 – Submission to the 2020/2021 Annual Plan

I have attached a draft submission for the Annual Plan to be reviewed by the Martinborough Community Board (Appendix 1).

Can the Board please make recommendations for changes before the submission is approved to be finalised.

Thank you

2. Appendices

Appendix 1 – Martinborough Community Board Draft Annual Plan Submission

Report compiled by Mel Maynard
Chair
Martinborough Community Board

Appendix 1 - Martinborough Community Board Draft Annual Plan Submission

Annual Plan Submission – Martinborough Community Board

Topic 1. Water Supply and Water Resilience

Martinborough Community Board agree and support that water supply for Martinborough be a main Council focus with the progression of the manganese plant in Martinborough and the search for an alternative bore closer to the town's tanks.

Martinborough Community Board want Council to develop both a Water Conservation Plan in conjunction with a Water Capture and Storage Plan rather than these being looked at as exclusive of each other.

Along with subsidised water tanks for residents and ratepayers and requiring water storage for new builds, Martinborough Community Board support Council to take leadership with water conservation by promptly repairing all notified leaks.

Martinborough Community Board strongly suggest Council investigate water catchment on the roofs of all Council buildings to start. This would include the Pain Estate and help to reduce its reliance on town water supply.

This first step taken by Council will ensure the availability of emergency water supplies at all Council buildings.

Martinborough Community Board do not believe that this is the time to remove or revise any policies which support ratepayers suffering from real, genuine hardship.

Topic 2A. Extended Hours for Swimming Pools

MCB agree that Council should continue extended hours next summer 2020 – 2021.

Topic 2B Greytown Sports and Recreation Hub

MCB support Council's contribution to Kuranui College's gymnasium replacement which will benefit all students who are from the South Wairarapa.

Topic 2 – Community Housing

Martinborough Community Board would like Council to look at cost savings in their proposed purchases and expenditure in Greytown by the amounts that would enable Council to upgrade all the Senior Housing in the 3 South Wairarapa towns, which Council is already responsible for. As seen with the Pain Estate, the longer investment is not made, requires more funds to be spent in the future. This would future proof the Community Housing for many more years to come and not require a rates increase.

Topic 3 Land Transport

Martinborough Community Board still look forward to seeing a completed footpath on Esther Street by the end of 2020.

Martinborough Community Board want Council to keep their focus on roading maintenance and footpath maintenance. In particular, rural road grading maintenance to be completed promptly whenever it is notified, and required, over and above any programmed works. This is more important now with everyone being told to travel and discover our own country and knowing without a doubt that we have the finest piece of it!

People are more likely to be driving and walking if they have well maintained roads and footpaths that are safe and accessible.

Topic 4 Waste Minimisation

Martinborough Community Board support Councils Waste Minimisation Plan as long as its development includes discussion with the MCB so we can ensure information goes to our community.

Martinborough Community Board strongly support providing recycling stations in urban areas.

Martinborough Community Board do not support a wheelee bin for general rubbish (which promotes not recycling) but would support higher costs for a biodegradable Council rubbish bag.

Topic 5 Building Capability

Martinborough Community Board believe that Council, as an employer, should be actively investing and upskilling their staff to keep them up to date with relevant policy and applicable legislation relevant to their jobs. Council should be looking to have the best staff possible to support our residents and ratepayers.

Topic 6 Considine Park

We request that Council continues to allocate funds to implement the Considine Park Development Plan and that those funds are spent according to priorities set by the Considine Park Committee. We are pleased to note that Council has provided access to the pool toilets for park users.

Topic 7 Beautification Funds

We request that SWDC continue to allocate funds for town beautification to be managed by the respective Community Boards.

Martinborough Community Board seek Council's support with NZTA to erect a "Nau mai Haere mai ki Waihenga, Welcome to Martinborough" sign like our other towns, with final decision on wording to be agreed between Martinborough Community Board, Māori Standing Committee and Council.

Topic 8 Pain Farm

Martinborough Community Board seek Council to approve the release of up to \$100K for repairs and maintenance on the Pain Farm Estate. All estimates for work to be done and receipts for work completed, must come through the MCB for approval, before being passed to Council for release of funds.

Topic 9 Restorative justice for our waterways

Martinborough Community Board seek Council's support for the following from Wellington Water as restorative justice:

The gifting of 150 trees to be planted on the Pain Farm by the children of Martinborough as recognition of 150 years of settlement at Wharekaka/Waihinga with Council to investigate the best site/s for planting.

That Wellington Water undertake riparian planting along the Ruamahanga with locations to be agreed in liaison with the Māori Standing Committee and affected landowners.